The mission of Staff Council is to provide staff with an effective process of selection for participation in campus governance, and to facilitate communication and cooperation across the campus on issues of interest and concern to staff.

Staff Council Meeting Agenda 1/31/19

Date: Thursday, January 31, 2018 from 10am-11:30am
Location: Lib 209

I. Call to Order/Welcome (5 minutes)
   1.1 Check for Quorum (11 members)

II. Announcements - Overview (15 minutes)
   2.1 University Senate Report
   - Discussion of new learning outcomes by Michael Le.
   2.2 Open Announcements
   - Preforum 3-5 p.m. in the Scholar’s Lab, snacks included. Forum will be 1-3 p.m. in KBR on Monday, Feb. 4.
   - Cider for Non-Profits at Slice of Humboldt Pie/Humboldt Cider Co.? Tuesday, Feb. 5 from 5-9 p.m.
   - Staff & Faculty Appreciation Night at the HSU basketball games on Feb. 14 at 6 p.m.

III. Staff Council Officer Reports (10 Minutes)
   3.1 President - Alex Gradine
   - April meeting will be voting on new staff council/executive officers for 2019-20 academic year. We need to know how many seats will be available.
   3.2 Vice President - Rob
   - Quick introductions of staff council members
   3.3 Secretary - Andrew
   - No report.
   3.4 Treasurer - Anthony
   - We have $6k to spend.

IV. Staff Council Standing Committee Reports (15 Minutes)
   4.1 Fundraising Committee - Sue and Kim
   - Need for specific purchase needs and what we are wanting to spend money on before fundraising
   4.2 Governance Committee - Mary and Paul
   - Mary has been working to expedite the election process and her focus is on staff/general faculty elections.
   4.3 Service Projects Committee - Jasmine
   - Need to get together and begin planning for the banquet.
   4.4 Recruitment Committee - Jessica
   - Staff Spotlight -- Discussion on where to post the spotlights, what to give those who are spotlighted and who will be recognized in the staff spotlight. Considering a newsletter.
- Five more delivery bags for new staff members. The welcome bag includes a letter from LAR, mug/thermos, chocolate and gift certificate market place on campus.

4.5 Gender Equity Work Group: Sue and Jessica
- Trying to empower our staff and celebrate its professionalism, not employment or HR conversations.
- Breaking down tasks and responsibilities and making connections with other groups on campus to gain a better perspective of how they can work together for gender equity.

V. Discussion/Action Items (45 Minutes)

5.1 End of the Year Staff Appreciation Banquet
- Thursday, May 23, 2019 from 3-6 p.m. is the preferred date/time, but we are open during the week depending on President’s availability. Rob Moves to have an alternative date for the staff appreciation banquet, Mary second. Mary moved to have Thursday, May 23 the preferred date, Nicole Log second. Motion passes. KBR availability?

- Voting on Staff Council Activities/Programs (Event, Committee in Charge, Date/Time)
  ● Fall Staff Potluck Raffle Follow Up
  - Conversations about ongoing raffle by donating at each upcoming Staff Council event. A separate prize for those who donate.
  - Andrew moves to have those who donated into the fall included with those who donate in the spring in a raffle to be help at the spring staff potluck with a prize TBD. Jasmine seconds, and the motion passes.
    ● Succulent Fundraising Event
  - Rob moves to table to the fundraising/donations until the next meeting.
    ● Candy handout event
    ● Spring Mixer w/ President (Voting on details only)
    ● Spring Staff Potluck w/ Service Event (Voting to take on/details)
  - Andrew mentioned condensing the timing of the event, Jasmine discussed succulent sale included during the event and Rob talked about combining with the spring mixer. Mary moves to merge the spring mixer and spring staff potluck. Motion seconded and passes.
  - We are providing a main course and potluck for deserts, just like in the fall.
  - Discussion about who we are taking donations for. The fall donations were to support Food for People. Outdoor Access Fund/Discover Humboldt would like scholarship money, Oh Snap!, On-Campus Children’s Center, Text Book Funds.
  - Table until the next meeting and research on-campus donation opportunities to be discussed at the next meeting. Idea to add a subpage on the Staff Council page that has potential donations. Rob is going to look into how to add to our website.
    ● Staff Council Elections (Voting on details only)
    ● Staff Mentorship Program (Voting to take on/details)
    ● Public Service Recognition (Voting to take on/details)
      - Building staff teaching and learning
      - Experts List
    ● Stewardship Promoting Program (Voting to take on/details)
VI. Adjournment

6.1 Motion from the floor to adjourn meeting
- Mary moves, Sasha seconds and pass.