Chair Jessica Welch called the meeting to order at 10:05am on Thursday, January 16, 2020
Library, Room 209; a quorum was not present

**Members Present**
Sue Armitage, Sulaina Banks, Deserie Donae, Kat Goldenberg, Steven Margell, Brandon McMillin, Courtney Koors, Gabby Pelayo, Mary Watson, Jessica Welch

**Members Absent**
Anthony Baker, Lorraine Casazza, Kim Coughlin-Lamphear, Kailyn Doyle, Lauren Lynch, Molly Pucillo, Casey Park, Sasha Wallace, Amelia Wright

**Guests**
Roger Wang

2. **University Senate Report**
No Senators were in attendance

**Open Campus Announcements**
Councilor Pelayo announced Orientation is scheduled for tomorrow; she reminded the Council that parking will be impacted and suggested staff come early to secure a spot.

Councilor Watson announced the first call for nominations for the Spring 2020 General Faculty Elections is live and encouraged folks to nominate (with permission) others or self-nominate.

Guest Roger Wang announced the deadline to nominate for the Outstanding Student Awards has been extended through February 16; he asked that folks nominate an outstanding student

4. **Approval of Minutes from the December 16, 2020:**
Due to the lack of quorum the minutes were not approved at this time.

5. **Staff Council Officer Reports**
5.1 President Welch reported the Staff Appreciation Ceremony went well, and that photos are available online; she extended thanks to the student athlete who provided photography. She noted that sometimes the haikus were less lengthy and didn’t highlight accomplishments of the staff member enough, especially considering the President’s Cabinet was also in attendance.

President Welch reported she provided the in-depth information afterwards because the haikus weren’t explicit enough in how awesome the awardees are. Teams will be highlighted at the party later, and she and Councilor Banks are working on the team party for some time in April.

President Welch announced the Friendship Day fundraiser is off and running. Thanks to Councilor Margell’s connections at Dick Taylor Chocolates, Council purchased 10 cases for $5
5.1 Per bar. In the store you can buy them for $9, and Council will sell them for $10. Once the fundraiser closes, Council will sign up to slap on a label about “on behalf of staff council” (so at some point we’ll have to design that) and then deliver the chocolates.

5.2 Vice President Koors shared an email template and mail merge for sending to potential donors for Staff Appreciation Day; it is on the drive if anyone is interested in using that.

5.3 Secretary – No update

5.4 Treasurer – Not in attendance

**Staff Council Standing Committees Reports**

**6.1 Service Projects Committee:**
Councilor Banks reported on the following items:
- 60 people attended the Connect Over Coffee event, so depending on the fundraiser, Council may be able to have another CoC event in the Great Hall. It’ll be held from 10-11am to accommodate break time.
- The Spring Potluck is on April 24, from 11:30am-1:00pm
- The room for the Staff Appreciation team luncheon is reserved
- The location for the Spring into Green and Gold event hasn’t been decided (it’ll either be in the Great Hall or the KBR). Council is waiting for a new date from the President’s Office and once confirmed, Councilor Banks can book the room.

**6.2 Governance Committee:**
- Councilor Margell reported the Governance Committee held an election to pick the non-MPP staff representative on the search committee for the next Provost; voter turnout was great, with 227 people voting on the first ballot, and so far on the runoff ballot, there are 202 votes. At the time of this meeting the vote is close enough to warrant preparation for another runoff. Councilor Margell concluded, noting he is identifying staff vacancies on the standing committees on campus, after which he will call for staff participants to the committees on campus, as well as the Senate.

**6.3 Recruitment Committee:**
- Councilor McMillin reported he will add an option to refer staff spotlight nominees to do the Instagram takeover, since there is a lot of interest; he also reported he will look into steps to add another Staff seat on the University Senate so we can share that we are interested in having more representation.

**6.4 Marketing Committee:**
Councilor Pelayo reported on the following items:
- The Make a Connection form is live, and was launched after the Connect Over Coffee event; she plans to gather the data for matches soon and then invite connections to connect at our future events via email
• There is verbal interest in taking part in the staff Instagram takeover after Sulaina’s takeover, which will happen during the week of the 27th.
• The Marketing Committee will contact award winners for the weekly Instagram showcase, and is still waiting on approval for the new logo from MarCom.

6.5 Gender Equity Working Group:
Councilor Armitage reported she had a good conversation with Interim Provost Lisa Bond-Maupin about the work of the Gender Equity Working Group.

7. End of the Year Staff Celebration Event Planning
7.1 Check in

Councilor Banks reported she was asked when the vendor should send their item.

President Welch clarified that the vendors could send it to the contact’s office, and then the prize can be kept safe in the President’s storage locker until the party. Advancement will send a receipt to the vendor once they get the form from the Council. President Welch noted people should ask the vendors for their business logo so they can be shared during the party.

M/S (Watson/Welch) motion to adjourn

Meeting adjourned at 3:58 pm