1. Call to Order/Welcome (5 mins)
   1.1. Welcome Guests
   1.2. Round of Introductions
   1.3. Confirm Quorum (11 members min)

2. University Senate Report (10 mins)

3. Open Campus Announcements (5 mins)

4. Approval of Minutes (5 mins)
   4.1. Approve October 16 and November 20 minutes (provided in advance)

5. Staff Council Officer Reports (10 mins)
   5.1. President - Jessica Welch
   5.2. Vice President - Cortney Koors
   5.3. Secretary - Mary Watson
   5.4. Treasurer - Anthony Baker

6. Standing Committee Reports (20 mins)
   6.1. Service Projects Committee - Sulaina Banks
   6.2. Governance - Steven Margell
   6.3. Recruitment & Recognition Committee - Brandon McMillin
   6.4. Marketing Committee - Gabby Pelayo
   6.5 Gender Equity Working Group - Sue Armitage
7. End of the Year Staff Celebration Event Planning - (10 mins)
   7.1 Vendor assignments & process review

8. Activity - (20 mins)

9. Adjournment
   9.1. Motion from the floor to adjourn meeting