

# HUMBOLDT STATE UNIVERSITY

*The mission of Staff Council is to provide staff with an effective process of selection for participation in campus governance, and to facilitate communication and cooperation across the campus on issues of interest and concern to staff.*

## Staff Council Meeting Minutes 12/19/17

**Date:** Tuesday, December 19, 2017 from 1pm – 2:30pm

**Location:** Library Fishbowl, 2nd Floor

**Present:** Pamela Flores, Marguerite Powers, Samantha Pace, Alma Zechman, Alex Gradine, Rob Keever, Tina Georganas, Vickie Thornburgh, Jessica Welch, Erika Wright

**Guest:** Michael Le

### Action Items, Decisions, and Significant Issues

- 01/24/2018 - Approval of minutes for 10/25/17, 11/30/17, 12/19/17
- Prior to 1/24/18 meeting, request a proxy vote if it appears likely that quorum will not be met.
- 01/24/18-Sara Bacio and Amber Blakeslee will discuss URPC and Budget
- 01/24/18- Finalize Friendship Day processes

### I. Call to Order/Welcome (5 minutes)

1.1 Check for Quorum (11 members) –no quorum

### II. Announcements - Overview (15 minutes)

2.1 Open Announcements

- Library third floor upgrade; take a look at the progress
- 750 students at Housing pancake breakfast,
- Outstanding Student Awards Committee is looking for staff members to be on nominating committee; contact Tay Triggs

2.2 Guest Speaker-University Senate Staff Delegate: **Michael Le**

- For detailed information on University Senate agendas and minutes <https://www2.humboldt.edu/senate/node/314#overlay-context=node/296>
- Athletics approved through 2018; is it sustainable at 500K?
- Open library homeless update, participants think housing has lots of empty beds (not true), maybe available but not for free.
- Enrollment-next year will take another hit; we are not seeing applications from high schools like we should.
- Sexual Assault Prevention Committee- intake of 30 Title IX cases this fall to Dean of Students
- There are 3 staff senators.
- Provost report regarding budget cuts-Reduce assign time for faculty, reduce time for chairs and lecturers
- Budget will continue to be discussed at URPC
- Staff Council discussion on budget ideas & talk around table-impromptu vetting

### III. Staff Council Officer Reports (10 Minutes) - Overview)

3.1 President – Terri

- Not present; Pam acting president

3.2 Vice-President – Pam

- No report

1 Harpst Street • Arcata, California 95521-8299 • [humboldt.edu/staffcouncil](http://humboldt.edu/staffcouncil) • [StaffCouncil@humboldt.edu](mailto:StaffCouncil@humboldt.edu)

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- 3.3 Secretary – Marguerite
- Minutes from previous meetings are on the Staff Council drive
  - Approval of minutes tabled until next meeting
  - Marguerite will follow up on Cashnet link for gnoming and duck fundraising
- 3.4 Treasurer – Samantha
- Staff Council Trust-funds roll forward each fiscal year
  - Recommend maintaining a reserve

#### **IV. Staff Council Standing Committee Reports (15 Minutes)**

- 4.1 Fundraising Committee (Mona & Alma)
- Friendship Day - Lumberjack Duckies, \$0.80 to \$0.90 per duck. Flyer distribution waiting for cashnet link & finalizing pricing, Will need everybody to participate in delivery.
  - Green and Gold-date to be determined, get creative with ideas to attract participants! Event funded by president so wine and cheese will be a separate event.
  - New idea: April Admin Day-AA Day on campus, some kind of thank you from managers and chairs flowers or chocolates
- 4.2 Governance Committee (Alex)
- Get the word out that staff council is a good group to participate in
- 4.3 Service Projects Committee (Vickie)-
- Delivered food to OhSnap, & Food for People Arcata Branch,
  - No Spring Potluck, all funding to go to Green and Gold
- Treasurer-roll forward less this year
- 4.4 The Recruitment Committee (Rob)-
- Last batch of bags, shout out to Joy in President's Office.
  - Getting ready for recruitment. Determine slots available and send out earlier, maybe 1<sup>st</sup> week of school.
  - Set up platforms but all council members need to actively recruit.

#### **V. Discussion/Action Items (25 Minutes)**

- none
- 5.1 Potluck!

#### **VI. Adjournment samantha ,tina & vickie**

- 6.1 Motion from the floor to adjourn meeting (Pam)  
Tina Georganas moved to adjourn the meeting. Alma Zechman seconded the motion.

#### **VII. Committees Meet/Plan (20 Minutes)**

- 7.1 Announcements - what is on deck? [Staff Council Event Calendar](#)