

HUMBOLDT STATE UNIVERSITY

The mission of Staff Council is to provide staff with an effective process of selection for participation in campus governance, and to facilitate communication and cooperation across the campus on issues of interest and concern to staff.

Staff Council Meeting Minutes 1/24/2018

Date: Wednesday, January 24, 2018 from 1pm – 2:30pm

Location: Library Fishbowl, 2nd Floor

Present: Terri Georgopoulous, Marguerite Powers, Samantha Pace, Rob Keever, Liz Deck, Tina Georganas, Julia Heatherwick, Grant Scott-Goforth, Vickie Thornburgh, Paul Vrabel, Jessica Welch, Mona Mazzotti

Guest: Sarah Bacio, Kacie Flynn

Action Items, Decisions, and Significant Issues

- Minutes approved for 11/30/17, 12/19/17
- ACTION ITEM: Discuss Staff Appreciation Event and donation protocol.
- ACTION ITEM: Motion to eliminate the remaining Spring events and focus the budget on Staff Appreciation
- ACTION ITEM: By-laws modification to reduce the number of events Staff Council sponsors each semester

I. Call to Order/Welcome (5 minutes)

1.1 Check for Quorum (11 members)

II. Announcements - Overview (15 minutes)

2.1 Open Announcements

- Feb. 21, Transfer student focus/support group, onboarding transfers, 5pm Goodwin Forum
- Feb 13, Student Lunch and Learn, free lunch and learn about canvas
- Feb. 14, Author Celebration in Library
- March 1, Opening of Special Collections in Library

2.2 Guest Speaker-University Senate & URPC Report: Sarah Bacio & Kacie Flynn

- For detailed information on University Senate agendas and minutes
<https://www2.humboldt.edu/senate/node/314#overlay-context=node/296>

For detailed information on URPC:

<https://budget.humboldt.edu/uprc>

- President sent email at 5pm on Friday which set the tone for Spring semester
- URPC to report summary to President; probably look at Phase 3
- Biggest takeaway: compared to 3 years ago HSU has 300 less students which is lower than the lowest estimate.
- Have council members heard any other feedback? Question generated the following conversation:
 - Is there acceptance? Some areas do not grasp the impact of budget deficit, perhaps due to being a self-support unit.
 - What is the right size for HSU? SF State is only other CSU with declining enrollment, however the decrease is due to housing costs and other factors.
 - HSU spending too much per student. HSU has more faculty, less MPPs and staffing has been flat.
 - One time funding positions need to be built into base funding or they will be eliminated.
 - For existing staff-cuts to be made by attrition and then reclass, reassign

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- Lisa C. said our combination of faculty and staff who support students is a positive thing to think about.
 - Budget site still open to suggestions
- Look at Questica dashboard, WASCUC visit and their lines of inquiry

III. Staff Council Officer Reports (10 Minutes) - Overview)

- 3.1 President – Terri
 - Out ill for last few week so nothing to report
- 3.2 Vice-President – Pam
 - Arrived at end of meeting because attending University Policy meeting.
- 3.3 Secretary – Marguerite
 - Minutes from previous meetings voted on and approved.
- 3.4 Treasurer – Samantha
 - Asked if anyone had updates on name tags. Pam has buttons. Tina will investigate.

IV. Staff Council Standing Committee Reports (15 Minutes)

- 4.1 Fundraising Committee (Mona)
 - Friendship Day – update on Lumberjack Duckies.
 - Change last day to order to February 9, deliver February 10-12
 - “Ten bucks for two ducks”
 - Reviewed order page
 - Terri will update website when order page ready to go live
 - All to participate in duck delivery by signing up on Google Sheet
 - Pints for Profit-Alma signed up and will report on the details at our next meeting.
- 4.2 Governance Committee (Alex)
 - Alex out, Grant indicated no updates
- 4.3 Service Projects Committee (Vickie)-
 - President’s Office okay with changes in Green and Gold event; open to off-campus for wine and cheese event
 - Scrap all Spring Events except for Staff Appreciation; put all budget to this main event.
 - Next meeting we will discuss the Staff Appreciation event and donation protocols. For example, if asking a casino for a donation, be aware of their accounting cycles. Maybe door prizes, something sustainable like “sticky cleans”.
- 4.4 The Recruitment Committee (Rob)-
 - Bring in new members-10 members leaving.
 - Let’s start talking to representatives from other offices. Make a list of departments and check off when contacted. Develop suggestions for talking points. All council members need to actively recruit.
 - Will do marketing push with flyers & announcements. Already mentioned at new employee training. Share with SAAS.
 - Establish date for nominations-early April. Check the by-laws, Article 1, Section 1
 - Brochure-Jessica updated brochure. It is on Drive and accessible by all council members.

V. Discussion/Action Items (25 Minutes)

- none

VI. Adjournment

6.1 Motion from the floor to adjourn meeting (Pam)

Samantha Pace moved to adjourn the meeting. Paul Vrabel seconded the motion.

VII. Committees Meet/Plan (20 Minutes)

7.1 Announcements - what is on deck? [Staff Council Event Calendar](#)