

Wednesday, September 18, 2019, 10:00am, LIB 209

1. Call to Order / Welcome

Chair Jessica Welch called the meeting to order at 10:00am on Wednesday, September 18, 2019 Library, Room209; a quorum was present.

Members Present

Sue Armitage, Anthony Baker, Sulaina Banks, Lorraine Casazza, Deserie Donae, Cortney Koors, Lauren Lynch, Steven Margell, Brandon McMillin, Casey Park, Gabby Pelayo, Molly Pucillo, Sasha Wallace, Mary Watson, Jessica Welch, Amelia Wright

Members Absent

Kim Coughlin-Lamphear, Kailyn Doyle

Guests

Rob Kever, Sarah Bacio

2. University Senate Report

Senators Bacio and Kever provided a short presentation describing the University Senate, guided the Council through parts of the Senate website, and spoke about how the staff can bring concerns to the Senate via their representatives. Senator Kever pointed out that it's historically been a natural progression to serve on Staff Council first, then move on to represent the Staff on the Senate. He requested councilors contact the staff senators, or Mary Watson, the University Senate ASC (also the Staff Council Secretary).

Senator Kever reported the Senate has been revisiting the idea of what the new President's Cabinet is going to look like on campus; he explained that currently, the students are represented on the Cabinet by the Associated Students President, and the General Faculty is represented by the Senate Chair (currently Stephanie Burkhalter), but there is no spot for staff representation, though it'd make sense for the Staff Council President to be allowed on the Cabinet. Senator Kever stated that the Staff Senators are going to follow up on this idea with Chair Burkhalter, and Chief of Staff Sherrie Gordon.

Senator Kever reported additionally that though Staff Council operates as a governing body on campus, the HSU Faculty Handbook ignores the governing powers of Staff Council, or only hints at its status as a governing, representational body. He shared that in the Faculty Handbook the Council seems to be thought of as more akin to a committee, rather than as a representational body in its own right. He assured the Council that the University Policies Committee and the Constitution and Bylaws Committee are planning to work jointly on a Resolution recommending the establishment of a policy to ensure cohesive and clear guidelines for committee creation on campus, and that staff and students are able to have a seat on these committees to represent their electorates.

Councilor Park, the Associated Students Board Coordinator, noted that in the governing documents for Associated Students, the Senate, Staff Council, and AS are envisioned as a “three-legged stool,” that is, all three organizations are equally important governing bodies, each representing their electorates to the higher level of the Cabinet/Administration.

3. Open Campus Announcements

Councilor Donae announced that the A.O.R.E. campus challenge is coming soon and will close on October 13; she recommended everyone take part.

Councilor Wallace announced that she is hosting a yoga/meditation exercise this Friday, Saturday, and Monday, from 2pm-3pm on the College Creek soccer field, and that the first monthly Women’s Healing circle will be on September 26, from 5pm-6:30pm in JGC Moonstone Room.

Councilor Baker reported the University Resources Planning Committee has been tasked with developing a 3-year budget plan for a \$4.5 million permanent reduction; they’re working on first writing guiding principles, and will shortly be reaching out to the campus community for guidance. He urged the Council to take an active involvement and interest in this important process, as it will shape what this campus looks like in the future.

Councilor Banks announced that FAFSA opens up on October 1, and urged the Council to ask students if they have applied for the FAFSA, and noted that even students who are self-proclaimed “higher-income,” should apply for funding, because there are grants geared toward those who aren’t in dire financial need, but who may still benefit from assistance.

Councilor Park announced the AS Open House will be on Friday September 27, from 10am to 2pm in the UC Lounge; AS programs will be tabling and highlighting their three main goals for the year. There is a flier available on the Associated Students website.

Councilor Pucillo announced the first of 8 “I’ve Been Admitted to College” (IBAC) events for local 6-12 graders is set for September 27, 2019; she noted they are expecting about 250 students at each event, and thanked councilors who already signed up to help serve lunch. Councilor Pucillo also announced: the Local Counselor Conference and Academic Showcase will be held on October 8; the American Indian College Motivation Day is scheduled for November 7; and Fall Preview is scheduled for November 8, and anyone with questions should contact the Orientation Coordinator, Nicholas Conlin.

4. Approval of Minutes from the August 23, 2019 Meeting

M/S (Park/Margell) to approve the Minutes of August 23, 2019

Motion carried unanimously

5. Staff Council Officer Reports

5.1 President Welch announced that committee Chairs have been assigned mentors from the Executive Committee, and assured the council that Chairs and mentors are eager to provide assistance if needed. President Welch continued with a reminder about the last council vacancy, and that committee memberships have been chosen. President Welch reported the President's Office got back in touch yesterday (September 17) with hard dates for President Jackson to come to Council events, the first being "Spring into Green and Gold," set for Friday March 27, from 2pm-4pm, and the Staff Appreciation Celebration, set for May 27, from 3pm-5pm, so the Service Projects Committee (SPC) can begin to plan those events.

5.2 Vice President: vacant seat; no report.

5.3 Secretary: no report.

5.4 Treasurer: no report.

5.5: Discussion and Action Item: Call for Nominations for the Vice President

President Welch stated that last meeting Councilor Koors was nominated for the Vice President seat, and solicited further nominations from the Council.

Councilor Pelayo nominated Councilor Lynch; Councilor Lynch declined the nomination.

No other nominations were forthcoming.

Councilor Koors confirmed her acceptance of the nomination.

Council vote to elect Cortney Koors as Vice President for AY 2019/2020 **passed unanimously**.

Ayes: Armitage, Baker, Banks, Casazza, Donae, Lynch, Margell, McMillin, Park, Pelayo, Pucillo, Wallace, Watson, Welch, Wright

Nays: none

Abstentions: Koors

6. Staff Council Standing Committees Reports

6.1 Service Projects Committee:

Chair Banks thanked her committee members; no report.

6.2 Governance Committee:

Chair Margell thanked councilor Lynch for joining the committee; no report.

6.3 Recruitment Committee:

Chair McMillin reported that, though he was not able to make it to the Chairs meeting with the Executive Committee mentors, he was able to meet one-on-one with President Welch (his Executive mentor) and delivered three welcome baskets to new hires.

6.4 Marketing Committee:

Chair Pelayo reported she will be in touch with her committee to set their first meeting date shortly, and requested the Council email her with any suggestions for content or other content platforms to consider for Staff Council. Chair Pelayo reminded the Council that if an event or piece of information should be marketed, then the earlier information is delivered to her, the better.

6.5 Gender Equity Working Group:

Chair Armitage reported the GEWG will be working on a Statement for President Jackson to read that can explain the changes made to the awards nomination process and why they were necessary. Chair Armitage requested if anyone is interested in working with the group to email her, or President Welch (who is also part of the GEWG). She concluded stating an upcoming goal for the group will be to work more purposefully with HR to offer talks about how to actually get ahead in your staff career, since it's not about working longer, or more than what you're meant to do.

7. Upcoming Events

7.1 Review events budget: Councilor Baker briefly reviewed the budget information, and encouraged councilors to get in touch with him or President Welch if anyone needs anything for an upcoming event or project.

7.2 Activity

President Welch moved to suspend the rules; minutes were not taken during the activity. Councilors were encouraged to brainstorm which Staff Council sponsored events were successful in the past, which aspects of each event could do with improvement or would benefit from suggestions, and which three were personal favorites. The results of the activity will be preserved and reported when they have been gathered.

8. Staff Appreciation Awards Overview

President Welch reviewed the attached document, "Staff Appreciation Awards Rubric 2019/20" with the Council, and advised councilors be ready to begin reading and scoring the nominations when the nomination period ends and all identifiable information about the nominees is redacted; this will be on October 7.

Councilor Armitage requested the Council be allowed to read the haikus were available.

Councilor Park pointed out that although the haikus aren't meant to be part of the evaluation, if the council can see them before the winners are chosen, it might bias opinions slightly.

President Welch will make the haikus available after the scoring is completed.

M/S (Pelayo/Banks) motion to adjourn

Meeting adjourned at 11:29 am